

**Exhibit 1**



**IDENTITY FRAUD / THEFT INVESTIGATION PACKET**

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In order for Sawnee EMC to investigate your allegations of improper use of your personal identifying information, you must provide each of the following items:

1. *A copy of a state identification card* (Driver's license or state picture ID).
2. *A copy of your social security card.*
3. *A copy of two (2) of the following proofs of address that are in **your name**:*
  - a. A copy of a rental or lease agreement, showing a different address during the disputed time frame.
  - b. A copy of a warranty deed, a security deed or closing papers for a home showing a different address during the disputed time frame.
  - c. An official document from your postmaster stating a different home address during the time period.
  - d. A notarized statement from your employer stating the time of your employment and your home address during the disputed time frame along with a copy of your pay stub showing the same address.
  - e. A copy of a bank statement showing a different address during the disputed time frame.
  - f. A copy of a utility bill showing a different address during the disputed time frame.
4. *A police report* (with a case number). If you know, or suspect that you know, the identity of the person(s) who committed fraud against you, also include the following information about the alleged individual on the police report:
  - a. Name
  - b. Current Address
  - c. Telephone Number
  - d. Relationship to you (if applicable)
5. *A **signed** and **Notarized** Affidavit of Unauthorized Use* (please see attached).



## AFFIDAVIT OF UNAUTHORIZED USE

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, the undersigned, do hereby state and declare the following:

- 1) My full legal name is \_\_\_\_\_  
(First) (MI) (Last) Jr., Sr.)
- 2) (If different from above) When the events described in this affidavit took place I was known as \_\_\_\_\_  
(First) (MI) (Last) (Jr., Sr.)
- 3) My date of birth is \_\_\_\_\_  
(day/month/year)
- 4) My Social Security number is \_\_\_\_\_
- 5) My driver's license or identification card state and number is \_\_\_\_\_
- 6) My current address is \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_
- 7) I have lived at this address since \_\_\_\_\_  
1. (month/year)
- 8) (If different from above) When the events described in this affidavit took place, my address was \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_
- 9) I lived at the address in Item 8 from \_\_\_\_\_ until \_\_\_\_\_  
(month/year) (month/year)
- 10) My daytime telephone number is ( \_\_\_\_\_ )  
My evening telephone number is ( \_\_\_\_\_ )
- 11) All Sawnee EMC billings in my name at the above service addresses during the disputed time frame are fraudulent. \_\_\_\_\_  
(initial)
- 12) Neither I, nor anyone authorized by me, expect to receive any benefit or value as a result of this transaction(s). \_\_\_\_\_  
(initial)

It is your responsibility to file charges with the appropriate law enforcement agency and to cooperate in the prosecution of fraud committed against you. If all required items are not received, generally Sawnee EMC will not take action to remove this account from your name and will continue to hold you responsible for this debt.

To avoid any possible delays in investigating and processing your claim, please send all required items and completed forms to the following address:

**Sawnee EMC  
Attn: Director of Customer Service  
543 Atlanta Highway  
Cumming, GA 30040**

If you have additional questions, please call us at 770-887-2363.

By signing below, I acknowledge that fraud has been committed against me, that I have attempted to file a police report and will prosecute the responsible person.

\_\_\_\_\_

**Your Printed Name**

\_\_\_\_\_

**Your Signature**

**Sworn to and subscribed before me**

**This \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_**

\_\_\_\_\_ Notary Signature (STAMP)

If you haven't already done so, report the fraud to the following organizations:

1. Any one of the nationwide consumer reporting companies to place a fraud alert on your credit report. Fraud alerts can help prevent an identity thief from operating any more accounts in your name. The company you call is required to contact the other two, which will place an alert on their versions of your report, too.

Equifax: 1-800-525-6285; [www.equifax.com](http://www.equifax.com)

Experian: 1-888-EXPERIAN (397-3742); [www.experian.com](http://www.experian.com)

TransUnion: 1-800-680-7289; [www.transunion.com](http://www.transunion.com)

In addition, once you have placed a fraud alert, you're entitled to order one free credit report from each of the three consumer reporting companies, and, if you ask, they will display only the last four digits of your Social Security number on your credit reports.

2. The security or fraud department of each company where you know, or believe, accounts have been tampered with or opened fraudulently. Close the accounts. Follow up in writing, and include copies (NOT originals) of supporting documents. It's important to notify credit card companies and banks in writing. Send your letters by certified mail, return receipt requested, so you can document what the company received and when. Keep a file of your correspondence and enclosures.

When you open new accounts, use new Personal Identification Numbers (PINs) and passwords. Avoid using easily available information like your mother's maiden name,

your birth date, the last four digits of your Social Security number, your phone number, or a series of consecutive numbers.

3. Your local police or the police in the community where the identity theft took place. Provide a copy of your ID Theft Complaint filed with the FTC (see below), to be incorporated into the police report. Get a copy of the police report or, at the very least, the number of the report. It can help you deal with creditors who need proof of the crime. If the police are reluctant to take your report, ask to file a "Miscellaneous Incidents" report, or try another jurisdiction, like your state police. You can also check with your Attorney General's office to find out if state law requires the police to take reports for identity theft. Check the Blue Pages of your telephone directory for the phone number or check [www.naag.org](http://www.naag.org) for a list of state Attorneys General.

4. The Federal Trade Commission. By sharing your identity theft complaint with the FTC, you will provide important information that can help law enforcement officials across the nation track down identity thieves and stop them. The FTC also can refer victims' complaints to other government agencies and companies for further actions, as well as investigate companies for violations of laws that the FTC enforces.

You can file a complaint online at [www.consumer.gov/idtheft](http://www.consumer.gov/idtheft). If you don't have internet access, call the FTC's Identity Theft Hotline, toll-free: 1-877-IDTHEFT (438-4338); TTY: 1-866-653-4261; or write: Identity Theft Clearinghouse, Federal Trade Commission, 600 Pennsylvania Avenue, NW, Washington, DC 20580. When you file an ID Theft Complaint with the FTC online, you will be given the option to print a copy of your ID Theft Complaint. You should bring a copy of the printed ID Theft Complaint with you to the police to be incorporated into your police report. The ID Theft Complaint, in conjunction with the police report, can create an Identity Theft Report that will help you recover more quickly. The ID Theft Complaint provides the supporting details necessary for an identity Theft Report, which go beyond the details of a typical police report.